



Maharaja Ranjit Singh Punjab Technical University
Dabwali Road, Bathinda -151001

(Estb. by Govt. of Punjab vide Act No. 5 [2015] and u/s 2(f) and 12 B of UGC Act, 1956)
ਮਹਾਰਾਜਾ ਰਣਜੀਤ ਸਿੰਘ ਪੰਜਾਬ ਟੈਕਨੀਕਲ ਯੂਨੀਵਰਸਿਟੀ, ਡਾਬਵਾਲੀ ਰੋਡ, ਬਠਿੰਡਾ।

Ref No :Reg./Notification/ 201

Dated 11-08-2023

NOTIFICATION

University Research Fellowship cum Teaching Associateship Scheme (URF)

Consequent upon approval of the Higher Authority vide efile no. I-27/335/2023-DEAN RSCH DEV-MRSPTU-BTD (computer no. 107746) and in accordance with the decision taken in 9th meeting of Board of Governors of the University vide agenda item no. 9.9 and subsequently amendments approved in its 16th meeting vide agenda item S-02, the University Research Fellowship-cum-Teaching Associateship (URF) scheme is hereby notified as under

Objective

The objective of the University Research Fellowship-cum-Teaching Associateship (URF) to provide an opportunity to Research Scholars to undertake advanced study and research in the fields of Engineering and Technology, Sciences, Pharmacy, Computational Sciences, Food Technology, Management and Architecture as Full Time Research Scholars leading to Ph.D. for innovative technology development.

1.0 ELIGIBILITY

The candidates eligible as per Maharaja Ranjit Singh Punjab Technical University (MRSPTU), Bathinda Ph.D. Regulation as amended from time to time shall only be considered for award of University Research Fellowship under this scheme.

2.0 ADMISSION

2.1 Ph.D. Entrance Test (PET): The candidates aspiring to avail the advantage of University Research Fellowship Scheme shall be required to appear in a written Ph.D. Entrance Test (PET) to be conducted by University as detailed in MRSPTU, Bathinda Ph.d Regulation. Merit list shall be prepared out of 100 marks (Weightage: PET: 80; Interview 20 marks).

2.2 Exemption from PET: The candidates who meet test exemption conditions of MRSPTU, Bathinda Ph.D. Regulations shall also be eligible for University Research Fellowship Scheme.

- (i) Merit list for University Research Fellowship scheme of such Candidates exempted from PET as per clause 2.2 (i) and (ii) MRSPTU, Bathinda Ph.D Regulations shall be prepared out of 100 marks (Weightage: UG score: 20, PG score: 40; Teaching/

Research Experience: 10 @2 per year; SCI Journal publications: 10 @5 per publication as author/co-author and interview: 20 marks).

NOTE: Candidates exempted from PET as per MRSPTU, Bathinda Ph.D Regulations shall be given preference over other categories of candidates for availing benefit of this University Research Fellowship Scheme.

- 2.3 The age limit is 35 years as on 1st July of the year of award, extendable by five years for woman and SC/ST candidates.
- 2.4 The reservation policy for award of fellowship to the SC/ST candidates who fulfil the requisite qualifications laid down for the award shall be applicable as per Punjab Government rules. In case of non-availability of SC/ST candidates, these slots will be made available to General candidates immediately.

3.0 SELECTION PROCEDURE

Applications would be invited in the prescribed format (**Annexure – I**) through advertisement in leading newspapers for the award of Research Fellowship in the fields of Engineering and Technology/Sciences/Pharmacy/ Computational Sciences/ Food Technology and Management for pursuing research on Full Time basis leading to Ph.D. The **short listed** candidates will be called to appear before the selection committee constituted by Vice Chancellor of the University.

The constitution of selection committee is as under:

- | | |
|---|---------------|
| 1. Dean (R&D), MRSPTU, Bathinda | (Chairperson) |
| 2. Dean of Faculty (concerned) | (Member) |
| 3. Head of concerned department | (Member) |
| 4. One teacher as per seniority from the concerned department | (Member) |
| 5. Nominee of the Vice Chancellor | (Member) |

NOTE: Quorum will be of minimum three members including chairperson.

- 3.1 Selection will be made on the basis of merit, and candidates will be interviewed by selection committee appointed by the Vice Chancellor of the University. No TA/DA will be paid to the candidates for attending the interview.
- 3.2 In the order of merit, candidate will be given choice to select his/her supervisor on the basis of area of interest. Number of positions of URF will be decided as per number of faculty required for lecture basis as per and availability of slots with approved supervisor. However, Hon'ble Vice Chancellor may approve URF positions to those department as a special case, where there is no requirement of lecture basis faculty. It is highly desired that the candidate getting University Research Fellowship and his supervisor will apply for various search grant scheme(s) of various funding agencies from time to time on

priority basis. In case, if University Research Fellow is awarded JRF/SRF/any other fellowship from any external grant agency, he/she will surrender University Research Fellowship. The vacant position of University Research Fellow will be then given to respective department for joining of fresh University fellowship per norms.

- 3.3 The selected candidates shall be issued appointment letters by the University. The Joining Report of the candidate duly signed by the Supervisor and Head of department is to be sent to the Registrar of the University, through Dean (Research & Development) of the University. The candidate shall be required to mark his/her attendance in the department and monthly attendance shall be forwarded by Head of the Department to the University prior to release of fellowship.
- 3.4 The candidate sponsored by any Industry/Academic Institution/funding agency for fellowship shall not be considered for this fellowship.


4.0 DURATION OF FELLOWSHIP

- 4.1 The tenure of fellowship is initially for a period of two years as a Junior Research Fellowship (JRF). After expiry of two years the work of fellow will be evaluated by expert committee as notified under MRSPTU, Bathinda Ph.D. Regulations and if found satisfactory, his/her tenure will be extended for a further period of one year with enhanced emoluments as a Senior Research Fellowship (SRF). In case the work of the fellow for the first two years is not found satisfactory, he/she shall remain designated as a Junior Research Fellow and shall not be entitled for enhanced fellowship for 3rd year. Thus, the total period fellowship is three years, which is non-extendable.

The constitution of expert committee to upgrade the fellow is as under.

- | | |
|---|---------------|
| 1. Dean (R&D), MRSPTU, Bathinda | (Chairperson) |
| 2. Dean of Faculty (concerned) | (Member) |
| 3. Head of concerned department | (Member) |
| 4. Guide/Supervisor | (Member) |
| 5. External expert out of the panel of three proposed | (Member) |
- as nominated by Vice Chancellor

In case the same person Dean as well as head, or head as well as supervisor, the next senior most teacher from the department may be appointed to the three member committee by the Vice Chancellor on recommendation of Dean (Research & Development).

- 4.2 The awardee can avail research fellowship for the full tenure of the fellowship (Three years) or up to the date of award of the Ph.D. degree, whichever is earlier.
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5.0 REMUNERATION, ACCOMMODATION, MEDICAL AND LEAVE ENTITLEMENT

The research scholars who join under University Research Fellowship Scheme shall be entitled for following:

5.1 Remuneration

- (i) Fellowship @Rs. 15000/- P.M for the initial two years (JRF)
@Rs. 18000/- P.M for another year (SRF)

- (ii) Contingency @Rs. 15000/- per annum for consumable only.

5.2 Accommodation

Single seated Hostel accommodation C-type (preferable for married candidates) on payment of rent and electricity charges of the room/quarter depending on availability. Under no case the University Research Scholar be entitled to HRA.

5.3 Medical

Medical facility as available in the University.

5.4 TA/DA

The fellowship shall be entitled to 1st class/ AC chair Car/AC

Entitlement

three tier or equivalent ordinary Bus fare. However, no daily allowance shall be permissible (with prior approval).

5.5 Leave Rules

- (i) Research fellows are entitled for a maximum period of 15 days leave in the year in addition to public holidays. They are not entitled to any other leave, for example, summer, winter, pooja vacations, etc.
- (ii) Woman fellows with less than two surviving children are entitled to leave during the period of absence upto 180 days on grounds of maternity without fellowship.
- (iii) Male fellows of University with less than two surviving children are entitled or 15 days paternity leave during confinement of his wife on submission of relevant documentary proof without fellowship.

NOTE:

However, in case of above point no. (ii) and (iii) the tenure of fellowship may be extended for a duration equivalent to his/her paternity/ maternity leave availed. Such leave shall be sanctioned by the University on recommendation of Dean (Research & Development) through Guide/Head of Department if accompanied by a medical certificate from University Medical Officer/Govt. Hospital.

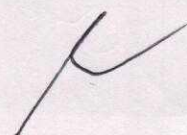
- (iv) The fellowship amount for leave period will be paid after the fellow resumes duty. It is expected that the fellow will make up for the research work during the remaining tenure.
- (v) Attending Conference/Seminar within India/Abroad: The University can grant leave to a fellow to present his/her Research Paper related to his/her Ph.D work in the national/international conference within India (national/international conference) one in Academic session and abroad- one in three Academic sessions. The duration of leave to attend the national/international conference within India will be one day prior and one day after the days of conference. The University shall not provide any assistantship except registration fee or he/she may avail financial assistance from any other agency i.e. UGC, DST, etc. In case of the conference held abroad, the duration of leave shall be two days prior and two days after the days of the conference.

NOTE: The total leave from attending any conference shall not be more than 07 working days.

6.0 PROCEDURE FOR RELEASE OF GRANTS

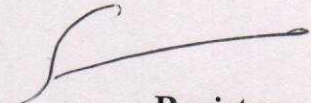
The fellowship shall be released subjected to the following conditions:

- 6.1 The fellow will undertake full-time research work under the approved guide in a subject selected by him/her and approved by the University/selection committee.
- 6.2 The fellow shall present to the University through DDRC, his progress reports. The University/Institution will maintain a record of his/her progress on his/her research topic.
- 6.3 The progress of the research fellow will be monitored annually on following points:
 - (i) By DDRC after every six months as per MRSPTU Ph.D. Regulations-2016 and its subsequent amendments.
 - (ii) Atleast one publication per year in SCI/Scopus/WoS indexed journals, preferably with impact factor. (Thomson Reuters)
- 6.4 The scheme is exclusively extended to candidates registered with MRSPTU for their Ph.D. work.
- 6.5 The fellow shall not accept or hold any appointment, paid or otherwise, or receive emoluments, salary, stipend, etc. from any other source during the tenure of the award. The fellow will provide teaching Assistantship in the department for maximum of 12 hours per week.
- 6.6 The fellow, has to acknowledge the University for providing fellowship in publications/patents/presentation/thesis and other research outcomes. He has to compulsorily mention his/her affiliation as "Research fellow, name of the department,



Maharaja Ranjit Singh Punjab Technical University, Bathinda" in all the research outcomes.


- 6.7 No extension is permissible beyond the total period of three years and awardee would cease to be a JRF/SRF immediately after expiry of the tenure except prolonged hospitalization.
- 6.8 The fellowship may be terminated at any time on the report of DDRC if duly recommended by Dean (Research & Development) and decision taken by the University.
- 6.9 If a fellow wishes to relinquish the fellowship during the tenure, it should be done with a prior approval of the University. The fellow should also obtain prior permission of the University for appearing in any examination conducted by any university or public body.



Registrar

Copy to:

1. PA to Vice Chancellor: For the information of Hon'ble Vice Chancellor.
2. Campus Director GZSCCET MRSPTU
3. Dean R&D and Director IQAC
4. Prof. Incharge (F&P)
5. All the HoDs of Main Campus and GZSCCET MRSPTU.
6. Dy. Registrar (Admin.).



Registrar

APPLICATION FOR UNIVERSITY RESEARCH FELLOWSHIP cum TEACHING ASSOCIATESHIP

(Candidate to fill it in his/her own handwriting after Course-work finishing/ successful presentation of Research Proposal)

PART- A (To be filled by the candidate only)

1.	FACULTY and DISCIPLINE in which enrolled	FACULTY		SUBJECT/DISCIPLINE/DEPARTMENT			
		Engg & Tech/Science/Commerce & Management/Pharmacy/Architecture					
2.	NAME (strictly as per 10 th certificate)	Mr / Ms/ Mx.			YOUR RECENT PASS-PORT SIZED PICTURE		
3.	MOTHER'S & FATHER'S NAME (strictly as per 10 th certificate)	Smt & Sh					
4.	DATE OF BIRTH (Figures & words) (strictly as per 10 th certificate)	/ /	In words →				
5.	EMAIL-ID & ALTERNATE EMAIL-ID						
6.	NATIONALITY (INDIAN / FOREIGN)						
7.	MOBILE / CONTACT NUMBER			Alternate number →			
8.	GENDER & MARITAL STATUS	i) MALE / FEMALE →		ii) MARRIED/UNMARRIED →			
9.	BIRTH CERTIFICATE	S C / S T / B C / OBC / PWD / GEN / OTH →					
10.	PHYSICALLY DISABLED (Tick Mark)		Physically Handicapped		Visually Handicapped		Not Applicable
11.	i) PET-ADMITTED (Y/N) / If yes Year/Score		(Any other Specify)				
	ii) PET-EXEMPTED (Y/N)		Additional qualifying exam (MPhil, GATE, GPAT, NET, others)		Pl. specify Year/Category/ Score/Rank		
12.	DETAILS	CORRESPONDENCE ADDRESS		PERMANENT ADDRESS			
House No.							
Street No/ Locality							
City with Pin-code							
District							
State & Country							
ADMISSION CATEGORY (Tick appropriate)		Full Time (University Research Fellow-cum- Teaching Associateship)					
Preferred Supervisor/ Co-supervisor (Give Supervisor-Id also)		1.		2.		3.	

13.	ACADEMIC RECORDS PRIOR TO PhD ADMISSION <i>(Most recent first down up to Matric)</i>					
EXAMINATION		DURATION PERIOD	INSTITUTE/ UNIVERSITY	PASSING YEAR	SUBJECTS	% MARKS / CGPA
MPhil						
PG						
UG						
+2						
10 th						
others						
SIMULTANEOUS STUDIES: ANY OTHER COURSE BEING UNDERTAKEN SIMULTANEOUSLY IN OTHER INSTITUTE/UNIVERSITY LEADING TO AWARD OF ANY OTHER DEGREE IN ADDITION TO PRESENT PhD: (If Yes, Give details →)						
14.	Details of Publications					
i. In SCI indexed journals						
Author(s)		Title	Journal	Year/Vol., issue, page no.	Impact Factor (if any)	
ii. In other journals						
Author(s)		Title	Journal	Year/Vol., issue, page no.	Impact Factor (if any)	
Details of Technical events attended/Paper presented						
iii. Paper presented						
Author(s)		Title	Event name	Place & Date	Presented paper (Yes/no)	
iv. Attended						
Author(s)		Title	Event name	Place & Date	Presented paper (Yes/no)	
15.	Details of Awards/Achievements					
Title of Award			Given by	Place & Date		

Any Other Information, if not covered above:		
LIST OF ENCLOSURES: (Tick mark the documents attached in the check list)		
DECLARATION: I, _____ s-d/o Sh _____, HEREBY UNDERTAKE, DECLARE & AFFIRM AS UNDER:		
1. That, I have carefully read and <u>UNDERSTOOD</u> all PhD Ordinances & Regulations of MRSPTU along with Regulations for URF and shall abide by them in total. 2. That, the information given in this form is true, complete and accurate. Further, no information or other material information has been omitted or concealed. In case of any departure from truth, I hereby lose my right of candidature, out-rightly. 3. That, I shall obey MRSPTU 'Honor Code' and Research Ethics in letter & spirit. 4. That, any change in Communication address, Contact Number or mail-id shall be timely intimated & got updated in the PhD file.		
Signature: _____ <small>(of the candidate)</small>	Date: _____	Place: _____

CHECK LIST:

The self attested photocopies of the following documents (whichever applicable) are required to be enclosed with form.

Attached (Tick mark)	Compulsory Certificates to be submitted (Tick mark)	If already submitted at the time of enrolment (Tick mark)	Checked by
	Qualifying Master's Degree Certificate (QDC)		
	Detail Mark-sheet (All Semesters) of UG & PG level qualifications		
	Matriculation certificate with Date of Birth/10th class leaving certificate		
	Additional Qualifying Exam certificate or (GATE/GPAT/NET/CSIR/UGC or any other) - (in Original)		
	PET result card of MRSPTU (if applicable)		
Certificates to be attached / submitted, if applicable (Tick Mark)			
	Caste Certificate (OBC-NC (Non Creamy) /SC/ST)		
	Physically Handicapped Certificate (for PH category students)		
	Proof of Publications (if any)		
	Proof of Conference/Seminar/Workshop/ Any other technical event attended (if any)		
	Proof of Achievements/Awards (if any)		
	Detailed Biodata		
	Any other remark/relevant certificate (s) (Specify):		
Signature: _____ <small>(of the candidate)</small>	Date _____		Place: _____ <small>(verifying official)</small>

R&D Office
(To be filled by R&D Office)

Documents checked and verified: **Yes/ No**

Eligibility Checked and verified: **Yes/ No**

Deficiency, if any: _____

Remarks, if any: _____

DEO (R&D)

Assistant Dean (R&D)

Assistant Dean (R&D)

For Office Use only
(Not to be filled by candidate)

Recommendations of Selection Committee:

Recommended for URF/Not Recommended

Remarks if any:

Chairman
(Dean R&D)

Member
(Dean Faculty)

Member
()

Member
(Sr. Faculty)

Member
(VC Nominee)

For Approval

Recommended/Not Recommended

Dean (R&D)

Approved/Not Approved

Registrar

Vice-Chancellor